



sids
SUDDEN INFANT DEATH SERVICES
of illinois, inc.

Your Organization

Sudden Infant Death Services of Illinois, Inc. is your organization. Our by-laws require that our Board of Directors consist of at least one-third family members who have experienced the death of an infant. Each member of our community has the ability to make a significant difference. SIDS of Illinois is what each one of us makes it.

Our organization has been serving Illinois families for the last 40 years. We are ruled by a Board of Directors and run by committees. The Board of Directors must have at least ten members. Board members serve as the Chairs for the various committees.

The Executive Committee is responsible for the supervision of the full-time staff. The members of the Executive Committee are:
Board President, Dennis Schalliol, is a SIDS Dad. His son Owen died in 2003. Dennis was elected to the Presidency in 2007.

Immediate Past President is Rose Havens, LCSW. Rose's daughter, Lexi died in 1999. Rose will complete her service to the Board of Directors in March 2009.

Treasurer is Laura Smith. Laura is a CPA and a member of the community. Laura also serves as Chair of the Finance Committee.

President- Elect is Elizabeth Colloton, RN, PHN. Elizabeth will assume the duties of President in March, 2009. Elizabeth currently serves as Chair of the Program Services Committee.

Secretary is Cherie Duddridge. Cherie is also a member of the community who was elected to the Executive Committee in 2008. Cherie also chairs the Communications Committee.

Committee Missions

Communications and Marketing Committee

Promote Community Awareness on the subject of sudden infant death.

- Increase visibility in the community through the use of our website, press releases, PSA's, & community calendars.
- Improve the intra-organizational communication through the use of the website & email. The objective is to facilitate communication between committees, SIDS staff & the board, & to our volunteers.
- Ensure the ongoing accuracy, timeliness, & functionality of the website
- Develop communication templates to improve the turnaround time of external communication with various groups.
- Ensure the organization communicates a consistent message & maintains brand integrity.

Executive Committee

Officers of the Board insure organizational viability and provide guidance to the staff.

- Oversight & review of program policies & procedures (annual schedule of policy review – date of expiration?)
- Oversight & review of job descriptions, committee descriptions, management of Board
- Annual employee benefits review in April
- Annual performance appraisals (June)
- Annual review & recommendation of raises & bonuses (April)
- Annual review of insurance benefits (November)
- Create slate of Officers for Board (Due or March Board meeting)
- Recommend new Board members
- Recommend new Board members
- Retain current Board members
- Promote Committee members to the Board
- Nominate slate of candidates for Annual Meeting voting
- Train & support Board members
- Participate in resolution of personnel issues (PRN)
- Communicate informational responses of EC decisions to rest of Board as appropriate (non-personnel).

Finance Committee

Charged with fiscal responsibility, safeguarding of assets, & reporting, to insure that the organization remains in good standing.

Program Services

A volunteer led, staff driven committee that develops & reviews outreach programs to provide education & bereavement awareness strategies, creates legislative initiatives, & monitors grant compliance.

- Develop program plans
- Collaborate with other associations with similar missions
- Provide education awareness strategies
- Provide bereavement awareness strategies
 - memorial services
 - grief/support group
- Monitor grant compliance - Program Services

All of our committees are in need of volunteers. The commitment of each committee member is to attend a meeting once every other month. Many of these meetings are by phone. The workload of each committee only adds an extra hour or so each month to your schedule. Committee members are invited to attend the Board meetings that meet six times each year; however, only official Board members are allowed to vote. We currently have a special need for grandparents or individuals who lives outside the Chicago Metropolitan area to serve on our Board of our committees.